

Confidential Employee Application



Name: _____ Date: _____

Position Applying For:

- ☐ Director/Assistant Director ☐ Teacher's Assistant
☐ Lead Teacher ☐ Floater

Important:

Please complete this information in its entirety even if you have attached a resume. We ask that every applicant complete the entire application and answer all questions. Submit the completed application by email to jvachon@parksideclc.com or print and send to Jen Vachon, 107 Maine Ave., Bangor, ME 04401.

DJA, LLC (DBA Parkside Children's Learning Center) is an Equal Opportunity Employer. Parkside does not discriminate on the basis of: age, race, color, religion, gender, veteran status, sexual orientation or disability.

PERSONAL INFORMATION

Full Name	Email Address:
Phone Number(s) you can be reached at	
Mailing Address	

What is the salary or hourly wage you seek currently? _____

When would you be available to begin work at Parkside? _____

What is the schedule you are available to work? _____

List three qualities that qualify you to work with children: _____

EXPERIENCE

Are you familiar with NAEYC accreditation or its process? ☐ Yes ☐ No

How? _____

Tell us about your experience working with children:

Tell us at least two forms of discipline you use with children:

EDUCATION

Do you have a high school diploma or GED? _____

Do you have an Early Childhood Education, Elementary Education, or other college degree? _____

If yes, what is your degree and when did you graduate? _____

If no, have you completed any course work that might be applicable? ☐ Yes ☐ No Please list: _____

WORK HISTORY

Below please tell us about your last three employers, even if they were families that you babysat for.

#1 - Company or Individual Name		Phone Number
Address		
Supervisor's Name	Is she or he still there? ☐ Yes ☐ No	
Position	How long?	Dates of Employment
Reason for Leaving		
Briefly describe duties / age groups / etc.		
#2 - Company or Individual Name		Phone Number
Address		
Supervisor's Name	Is she or he still there? ☐ Yes ☐ No	
Position	How long?	Dates of Employment
Reason for Leaving		
Briefly describe duties / age groups / etc.		
#3 - Company or Individual Name		Phone Number
Address		
Supervisor's Name	Is she or he still there? ☐ Yes ☐ No	
Position	How long?	Dates of Employment
Reason for Leaving		
Briefly describe duties / age groups / etc.		

By sending this document via the Internet to Parkside Children's Learning Center, I certify that the foregoing and any other information I have provided is accurate and complete to the best of my knowledge. I understand that if I do not provide accurate information, Parkside may reject my application or discharge me from employment at any time no matter when we learn about the inaccurate information. Understand that by sending this application and choosing "yes" that former employers may be contacted; we will likely call those employers. My application submission acknowledges my understanding that I accept these conditions of employment.